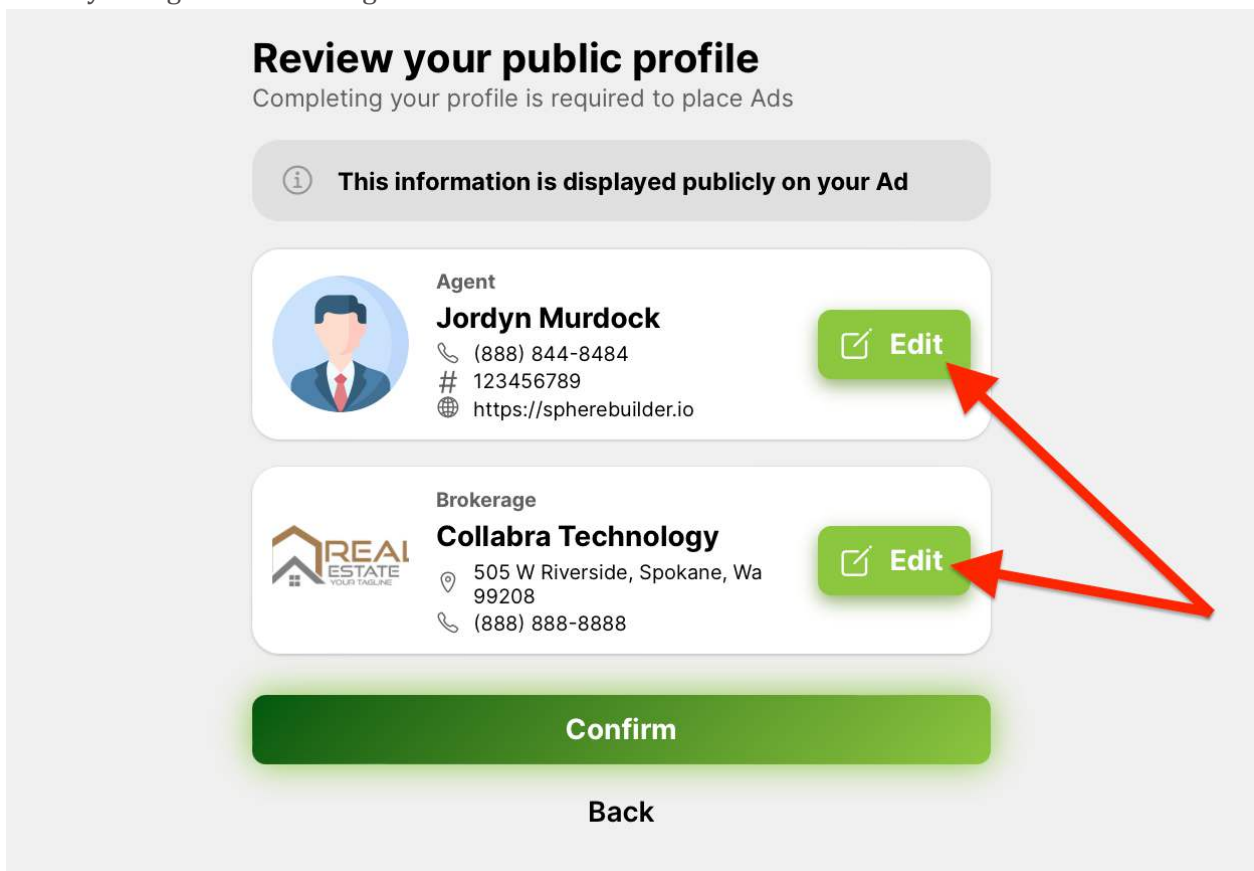


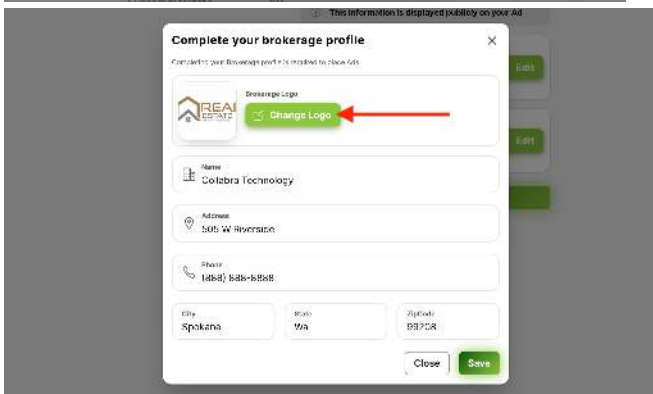
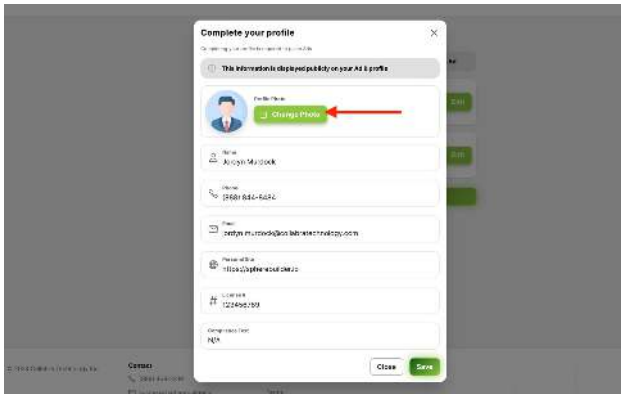
# Updating Your Profile Photo or Office Logo

Updating your profile photo or office logo is a great way to keep your online presence fresh and professional. Whether you're looking to add a new picture, replace an old one, or update your company's branding, we've got you covered with this step-by-step guide.

1. One of the first screens you'll see when starting your ad is the "Select an Ad type" screen. After selecting AdIntellegence or AdTarget, click the green "Next" button.
2. Now, you'll see the "Review your public profile" screen. Click the green "Edit" button next to either your agent or brokerage information.

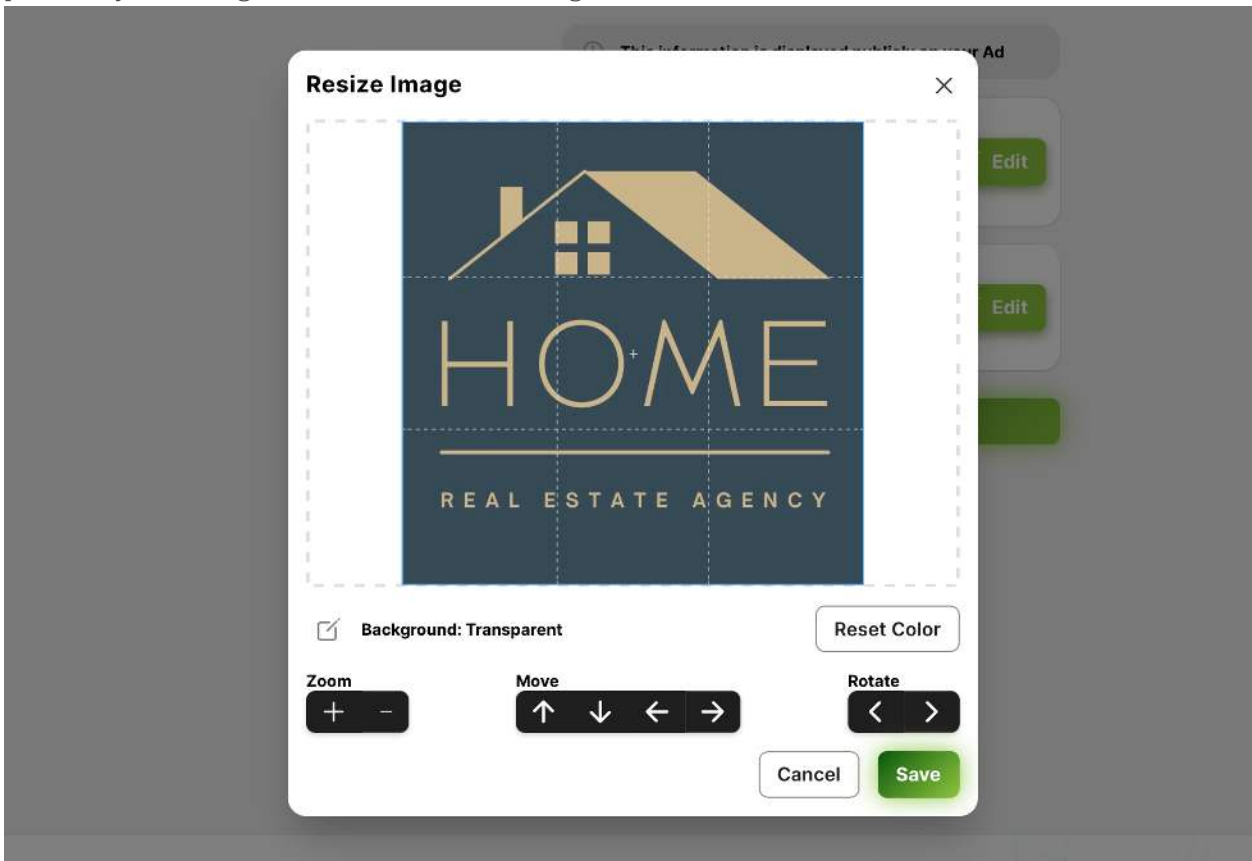


3. Click the green "Change" button to update your profile photo or office logo.

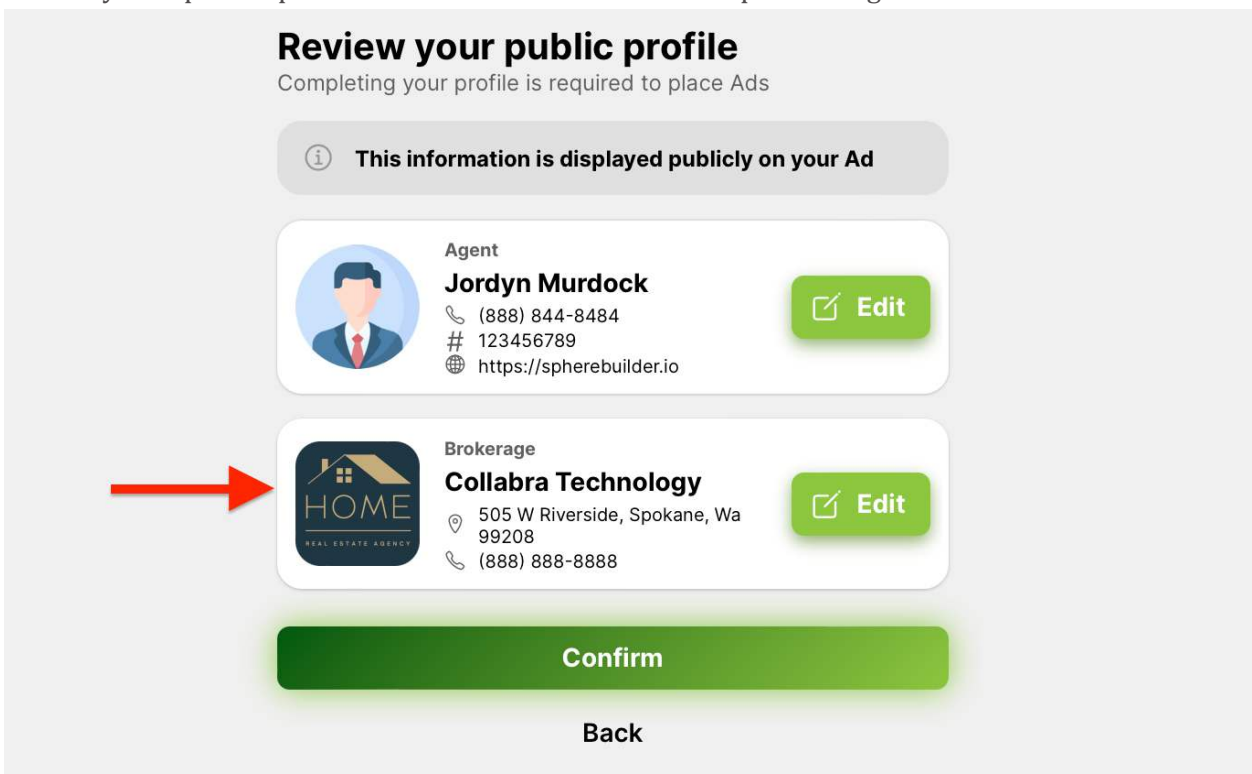


4. A dialog box will pop up, prompting you to choose the new photo or logo from your computer files. Once selected, you'll see a new window for adjusting the logo. Zoom, move, or rotate the

photo to your liking. When finished, click the green "Save" button.



5. Review your updated profile and office information before proceeding.



### **Tips for a Great Profile Photo and Office Logo:**

- Profile Photo:
  - Use a high-resolution image.
  - Make sure the photo is well-lit and clearly shows your face.
  - Choose a neutral or professional background.
- Office Logo:
  - Ensure the logo is in line with your brand's identity.
  - Use a neutral-colored background for visibility.
  - Keep it simple and recognizable.

Regularly updating your profile photo or office logo keeps your online presence looking sharp and current. It's a small change that can make a big impact! Please contact our support team if you have any questions or need further assistance.